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Original or review articles written in the English language (British English) should not exceed 6,500 words. If the author wishes to publish a longer text, they should first consult the Editor. An article should be accompanied by an abstract of up to 100 words, written in both Slovenian and English, containing a definition of the subject under scrutiny, methods of argumentation, and conclusions. The author should also provide up to seven key words. The titles should be clear and indicative. The main title, printed in bold uppercase letters, should not exceed 100 characters. Texts longer than 1,500 words should contain subtitles of no more than two levels. The subtitles of the second level should be italicised.

Tables, graphs and figures should be designed as attachments (and not included in the text), with informative titles, in uppercase letters and italics; they should be numbered consecutively (Figure 1: TITLE OF FIGURE, Graph 2: TITLE OF GRAPH, Table 3: TITLE OF TABLE). Each table and figure should be on a separate sheet. Their approximate positions in the text should be marked in the text. The author should determine how much space each table, graph or figure will occupy in the text. The space required for tables, graphs and pictures should be included in the total text length, as either 250 words (1/2 page) or 500 words (1 page). The sources of tables and graphs should be written below the table and graph and should end with full-stop. Use the table feature in Word to create tables.
Table 1: COMMITTEE EFFECT

<table>
<thead>
<tr>
<th>Relugative effect</th>
<th>Mixet effect</th>
<th>Distributional effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUDG, TRAN, IMCO, JURI, AFET, DEVE, INTA</td>
<td>ECON, ENVI, ITRE, LIBE</td>
<td>EMPL, AGRI, PECH, REGI</td>
</tr>
<tr>
<td>JURI, AFET, DEVE, INTA</td>
<td>JURI, AFET, DEVE, INTA</td>
<td>JURI, AFET, DEVE, INTA</td>
</tr>
</tbody>
</table>

Source: Yordanova, 2009: 256.

Footnotes should be clearly marked in the text with consecutive numbers from beginning to end; written in appropriate places in the text; and arranged in the same order under the text. Footnotes must be limited in both number and length. Notes about the author/s, as well as any acknowledgements, should include information on the organisation to which the author/s belongs when relevant to the subject addressed in the text, and should also include information regarding any financial or other assistance given for preparing the text.

Quotations of three or more lines in length should be placed in a separate centre-aligned paragraph, with the text appearing in italics and without inverted commas.

The fact that most of the posts have been liked is an evidence that citizens find the posts made by the local government interesting and useful, but they do not show any further interest by sharing the information with friends or by engaging in dialog commenting on them. (Bonsón et al., 2013: 12)

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First Name LAST NAME
Institutional affiliation

Author’s First and Last Name
Title: Subtitle
Publisher, City Year of publication, number of pages, price (ISBN number)

John SMITH
Oxford University

Eviatar Zerubavel
Time Maps: Collective Memory and the Social Shape of the Past
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The basic form of an in-text reference is (Smith, 1994). To indicate the page, use the following form: (Smith, 1994: 27–28). If two authors are referred to, they should both be stated: (Smith and Doe, 2007). When there are three or more authors, the following form should be used: (Smith et al., 1994: 27), while all authors should be mentioned in the reference list. If the author does not use the first edition of the book, the year the first edition was published should also be given: (Smith, 1953/1994: 7). Several simultaneous references should be separated by a semicolon: (Smith, 1994: 7; Doe, 1998: 3–4; 2005: 58). When citing several references by the same author published in the same year, references should be separated by letters a, b, c etc.: (Smith, 1994a; 27–29; Smith 1994b: 1) in the order they first appear in the text.

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Last Name, First Name (year of publication): Title of the Book: Subtitle. City: Publisher.

Edited Books
Last Name, First Name (ed.) (year of publication): Title of the Book: Subtitle. City: Publisher.

Chapters or Essays in Monographs
Last Name, First Name (year of publication): Title of the Chapter/essay in the Edited Book. In First Name Last Name of the editor (ed.), Title of the Edited Book, pages of the chapter/essay. City: Publisher.
**Articles**

Last Name, First Name (year of publication): Title of the Article: Subtitle. Name of Journal Volume (Number): pages.


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Last Name, First Name (year of publication): Title. Accessible at Internet address, date of access.


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or

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(Activity Report of the National Assembly, 2000)
or
(Collection of supporters’ scarves)

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