Instructions for library visitors

- Only healthy people without any signs of respiratory infections may enter the library. (e.g. no sneezing, coughing, sore throat, fever, taste and smell disturbances...).

- Users must enter the library separately taking into account the mutual distance to other visitors and staff (please follow the floor markings).

- When entering and exiting the library the visitors must disinfect their hands, and the use of a protective mask is mandatory.

- Users should avoid touching various surfaces and objects as much as possible, including leafing through books.

Returning library materials:

- Returns take place exclusively on the lending desk to the left (marked on the protective screen).

- The return is made in a contactless way: the user places the books on the counter; the librarian scans the bar codes, assigns the materials with quarantine status and hands out a receipt to confirm the return.

- The user places the returned materials onto the trolley in front of the protective screen.

Borrowing library materials:

- You can only borrow pre-ordered library materials – place a request for the library materials via their Cobiss+ account (My Library) or by phone / e-mail.

- Please do not go visit the library until you receive a notification that the requested library material is ready for collection.

- Members pick up library materials at the lending desk to the right. In doing so, users must observe safety precautions:
  - only one user present at a time,
  - staying to their side of the security screen,
  - disinfecting their hands before and after making any payment (including card payments).