

UL price list for library services for the academic year 2025/2026

Approved at the 26th meeting of the Administrative Board of the UL on 30 January 2025

	Price (EUR)	VAT
Membership fee		
- Annual Membership Fees		
- University students with student status (paid at enrollment)	18,50	0
- University students without student status* (pay at the library)	18,50	0
- Secondary school students over 18 years of age	18,50	0

The library services listed in this quote are exempt from VAT (13 point first paragraph of Article 42 of the VAT Act-1, Coll. 117/2006, 16.11.2006).

Persons under 18 years old and unemployed persons with a certified statement issued by the Employment Service of RS are exempt from the payment of fees. (Official Gazette of the Republic of Slovenia No. 29/2003 - Regulation of basic library services)

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The quoted service prices are the maximum allowed prices for each service.

UL members can set prices for all items for which prices are not specified in this list.

For interlibrary loan services, postage is included in the price.

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	Price (EUR)	VAT
a) Membership fee		
- Annual Membership Fees		
- Students from other universities with student status (pay at the library)	27,00	0
- Employees at the Faculty of Social Sciences	free	0
- Employees from other faculties of the University of Ljubljana	free	0
- Other individuals	35,00	0
- Organisations	100,00	0
- Membership Fees for 6 months		
- University students without student status* (pay at the library)	14,00	0
- Students from other universities with student status (pay at the library)	14,00	0
- Other individuals	28,00	0
- Membership Fees for 3 months		
- University students without student status* (pay at the library)	7,00	0
- Students from other universities with student status (pay at the library)	7,00	0
- Other individuals	14,00	0
- Membership Fees for 1 month		
- University students without student status* (pay at the library)	4,00	0
- Students from other universities with student status (pay at the library)	4,00	0
- Other individuals	8,00	0
b) Late Fees for Rentals (per day, per unit)		
- Overdue - Reading Room	7,20	0
- Overdue - Home	0,30	0

	Reminders for Overdue Materials			
c)	- 1st Notice		1,00 0	
	- 2nd Notice		2,50 0	
	- 3rd Notice		3,20 0	
	- Official letter		0	
	Lost Material and Equipment			
č)	- Acquisition cost	individual unit prices	0	
	- Processing charge		7,20 0	
	- Bank charges for orders from abroad	actual costs	0	
	Security and Damages			
d)	- Destroyed library materials or equipment	actual costs	0	
	- Charge for irreplaceable material	min. 130,00	0	
	- Duplicate Cards		4,30 0	
	Inter-library Loan and Document Delivery			
e)	- From FDV			
	- Book rental		9,20 0	
	- Photocopies			
	- up to 20 pages		6,00 0	
	- each additional page		0,10 0	
	- Electronic delivery		4,90 0	
	- For urgent orders (24-hour dispatch)		double price 0	
	-Sent Abroad			
	- Book rental		17,54 0	
	- Photocopies			
	up to 20 pages		10,95 0	
	each additional page		0,10 0	
	- Electronic delivery		6,29 0	
	- For urgent orders (24-hour dispatch)		double price 0	
	- From Slovenian Libraries (plus postage)			
	- Book rental	price supplier + 7,00	0	
	- Articles	price supplier + 1,10	0	
	- Electronic delivery	price supplier	0	
	- For urgent orders (24-hour dispatch)	double price	0	
	- From Abroad			
	- Book rental	price supplier + expenses	0	
	- Articles	price supplier + expenses	0	
	- Electronic delivery	price supplier + expenses	0	
	- For urgent orders (24-hour dispatch)	double price	0	
		Information and Advisory Services		
	f)	- Information and Advisory Services (Beyond the use of one information source or lasting longer than 0.5 hours)	30,20 per hour + expenses	0
- Retrospective searches		30,20 per hour + expenses	0	
- Information services		price upon request for external users	0	
- Citations of authors (free for employees of FSS)		30,20 per hour + expenses	0	
- Creation of bibliographic records and management of personal bibliography (free of charge for FSS employees and members of SMUL who are actively involved in UL activities)		37,40 per hour + expenses	0	

g)	Copying, Printing, Scanning		
	- Printing		
	- Black & White, A4, text	0,20	0
	- Color, A4, text	0,41	0
	- photography	1,83	0
	- Copying		
	- A4	0,30	0
	- A3	0,41	0
	- Scan		
- per page	0,71	0	
h)	Other Charges		
	- Charge for notification of available material	free	0
	- Charge for materials ordered but not claimed (per unit)	0,70	0
	- Borrow via mail expenses (according to the price list of Pošta Slovenije)	actual costs	0

* Two years from the loss of student status or with proof of eligibility to continue or complete studies.

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Prof. Dr. Emil Erjavec
President of UO UL