UNIVERSITY OF LJUBLJANA | FDV Faculty of Social Sciences

Second doctoral presentation – presentation of the results of research work: guidelines

Pursuant to Article 54 of the Rules on the organisation and implementation of the interdisciplinary doctoral study programme Humanities and Social Sciences, a student needs to present the main conclusions, resources used, methods of work along with a justification of them, and the original scientific contribution to the field of study as well as an updated version of the research data management plan in the second doctoral presentation to members of the Doctoral Studies Committee and to the member of the Committee for doctoral studies or the vice-dean who is leading the presentation. All committee members must attend the presentation. If a committee member is abroad, a videoconference can be organised.

Purpose: Assessment of the appropriateness of the proposed doctoral dissertation.

Implementation: A doctoral candidate has up to 20 minutes to present their doctoral dissertation using various multimedia techniques.

Members of the Doctoral Studies Committee may suggest possible improvementsto the doctoral dissertation.

If time allows, the audience (other students as well as any teaching and scientific staff of the faculty) is invited to ask questions to the candidate.

The presentation lasts up to 90 minutes. It is led by the member of the Committee for Doctoral Studies or the Vice-dean. Minutes of the presentation shall be compiled, signed by all members of the Doctoral Studies Committee, and accompanied by the members' written opinions or comments, together with a decision on the success or failure of the presentation. Members of the Doctoral Studies Committee submit their written opinions in two copies (for the student and for the minutes) at the presentation. Members of the committee, as well as all doctoral candidate, present must sign the attendance list.

Procedure after the presentation: Following the presentation, the Committee members assess whether the proposed doctoral dissertation is suitable for further consideration. If the Committee provides the candidate with suggestions to improve the dissertation, it sets a deadline for corrections, which may not be longer than 1 year.

When they reach an agreement, the candidate is invited back to the room to inform him/her about the conclusion of the second doctoral presentation.

Members of the Doctoral Studies Committee are obliged to review the submitted (final) dissertation within 2 months of receiving the dissertation and submit written reports on their assessment of the dissertation.

This deadline may be extended for a period equalling the period given for correction determined by members of the Doctoral Studies Committee at the second doctoral presentation, but not longer than 1 year. The mentor and any co-mentor do not assess the dissertation.

Upon authorisation of the Senate and based on the submitted reports, the Committee for Doctoral Studies accepts the doctoral dissertation, rejects it, or returns it to the candidate to amend or supplement it, and sets a suitable time limit for this, not exceeding 1 year. Should members of the Doctoral Studies Committee hold mixed opinions, the Senate may, based on a proposal of the Committee for Doctoral Studies, appoint (an) additional member(s) to prepare (an) additional assessment(s). When the Committee for Doctoral Studies has approved the doctoral dissertation, the candidate submits bound copies and an electronic version of the dissertation. The defence generally takes place within 1 month of the date when the Committee for Doctoral Studies approved the dissertation.